

**Meeting of the Audit and Risk Committee
to be held on Thursday 30 November 2023 at 4.00pm
by Hybrid Attendance at Kilmarnock Campus and via Microsoft Teams**

AGENDA

1. Welcome and Declarations of Interest
2. Apologies
3. Minute of the meeting held on 10 October 2023
 - ARC Action & Decision Tracker
 Paper 1 (C/P)
Paper 1A (P)
4. Matters arising
 - Business Continuity Plan
 Verbal AR

Part A – For discussion, decision and approval

5. Internal Audit – Wyllie & Bisset
 - (i) 2022-23 Credits Audit Report
 - (ii) 2022-23 EMA Report
 - (iii) 2022-23 Student Support Funds Report
 Paper 2 (P) SP
Paper 3 (P) SP
Paper 4 (P) SP
6. External Audit – Azets
2022-23 Financial Statements
 - (i) 2022-23 BOM Report & Financial Statement
 - (ii) 2022-23 Audit Report to the BOM and Auditor General
 - (iii) Letter of Representation
 Paper 5 (R) AR
Paper 6 (R) DE
Paper 7 (R) AR
7. Audit and Risk Committee 2022-23 Annual Report
8. Draft Counter Fraud, Risk and Bribery Policy

Part B – Regular Reporting/Monitoring

9. Rolling Audit Action Plan as at 31 October 2023

Part C – Risk management

10. 2023-24 Corporate Risk Register (V2) as at 31 October 2023
 - (i) Appendix 1 – Board of Management
 - (ii) Appendix 2 – Learning, Teaching and Quality
 - (iii) Appendix 3 – Business, Resources and Infrastructure
 Paper 11 (R) AR
11. Risk Management Policy and Procedure

Part E – For information

12. AOB

Date of Next Meeting – Tuesday 19 March 2023 at 4.00pm

Private Meeting between the Committee and Auditors

Verbal (R)

(C/P) Confirmed minutes will be published;

(P) Papers will be published on the College website;

(R) Papers will not be published for reasons of commercial sensitivity or for reasons of personal data confidentiality